ALIVE!, INC.

FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITORS' REPORT

JUNE 30, 2013 AND 2012

Halt Buzas & Powell, LTD

CERTIFIED PUBLIC ACCOUNTANTS • MANAGEMENT CONSULTANTS

ALIVE!, INC.

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
ALIVE!, Inc.
Alexandria, Virginia

We have audited the accompanying financial statements of ALIVE!, Inc. (the Organization), which comprise the statements of financial position as of June 30, 2013 and 2012, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of functional expenses on pages 17-18 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Halt, Buzas & Powell, Ltd.

Alexandria, Virginia
April 2, 2014

ALIVE!, INC.

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2013 AND 2012

	2013	2012
ASSETS		
Cash	$ 373,772	$ 481,531
Investments	647,959	485,373
Accounts receivable	20,869	13,247
Contributions receivable	40,333	28,755
Inventory	12,352	8,730
Prepaid expenses	10,693	15,462
Property and equipment, net	428,644	437,777
Total assets	$ 1,534,622	$ 1,470,875
LIABILITIES AND NET ASSETS		
Accounts payable	$ 12,829	$ 16,134
Accrued expenses	34,255	33,251
Liability related to residents of ALIVE! House	7,296	8,147
Deferred revenue, program service fees	2,650	2,713
Total liabilities	57,030	60,245
Net assets:		
Unrestricted	1,447,651	1,404,855
Temporarily restricted	29,941	5,775
Total net assets	1,477,592	1,410,630
Total liabilities and net assets	$ 1,534,622	$ 1,470,875

See accompanying notes to financial statements.

ALIVE!, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013

	Unrestricted	Temporarily Restricted	Total
Revenues:			
Contributions	$ 390,896	$ 21,591	$ 412,487
United Way	69,107	12,700	81,807
Government reimbursements	321,808	-	321,808
In-kind contributions	592,646	-	592,646
Foundation grants	238,244	-	238,244
Program service fees	62,635	-	62,635
Special events	56,265	-	56,265
Investment income	21,473	-	21,473
Net assets released from restrictions:			
Satisfaction of donor restrictions	10,125	(10,125)	-
Total revenues	1,763,199	24,166	1,787,365
Expenses:			
Program services:			
Family Emergency	946,657	-	946,657
Child Development Center	517,847	-	517,847
ALIVE! House	96,474	-	96,474
Total program services	1,560,978	-	1,560,978
Support services:			
Management and general	111,105	-	111,105
Fundraising	48,320	-	48,320
Total support services	159,425	-	159,425
Total expenses	1,720,403	-	1,720,403
Change in net assets	42,796	24,166	66,962
Net assets, July 1, 2012	1,404,855	5,775	1,410,630
Net assets, June 30, 2013	$ 1,447,651	$ 29,941	$ 1,477,592

See accompanying notes to financial statements.

ALIVE!, INC.

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2012

	Unrestricted	Temporarily Restricted	Total
Revenues:			
Contributions	$ 353,441	$ -	$ 353,441
United Way	70,359	7,550	77,909
Government reimbursements	346,708	-	346,708
In-kind contributions	540,137	-	540,137
Foundation grants	191,939	7,000	198,939
Program service fees	69,376	-	69,376
Special events	62,649	-	62,649
Investment income	5,318	-	5,318
Net assets released from restrictions:			
Satisfaction of donor restrictions	43,775	(43,775)	-
Total revenues	1,683,702	(29,225)	1,654,477
Expenses:			
Program services:			
Family Emergency	897,916	-	897,916
Child Development Center	594,947	-	594,947
ALIVE! House	108,863	-	108,863
Total program services	1,601,726	-	1,601,726
Support services:			
Management and general	103,807	-	103,807
Fundraising	66,528	-	66,528
Total support services	170,335	-	170,335
Total expenses	1,772,061	-	1,772,061
Change in net assets	(88,359)	(29,225)	(117,584)
Net assets, July 1, 2011	1,493,214	35,000	1,528,214
Net assets, June 30, 2012	$ 1,404,855	$ 5,775	$ 1,410,630

See accompanying notes to financial statements.

ALIVE!, INC.

STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
Cash flows from operating activities:		
Change in net assets	$ 66,962	$ (117,584)
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Depreciation	21,494	22,063
Realized and unrealized gain on investments	(18,470)	(2,101)
Donated securities	(7,366)	(5,678)
Decrease (increase) in assets:		
Accounts receivable	(7,622)	(18,256)
Contributions receivable	(11,578)	32,542
Inventory	(3,622)	447
Prepaid expenses	4,769	(2,900)
Increase (decrease) in liabilities:		
Accounts payable	(3,305)	(9,243)
Accrued expenses	1,004	9,340
Liability related to residents of ALIVE! House	(851)	3,928
Deferred revenue, program service fees	(63)	(2,108)
Total adjustments	(25,610)	28,034
Net cash provided by (used in) operating activities	41,352	(89,550)
Cash flows from investing activities:		
Purchases of property and equipment	(12,361)	-
Proceeds from sales of investments	166,648	90,000
Purchases of investments	(303,398)	-
Net cash (used in) provided by investing activities	(149,111)	90,000
Net (decrease) increase in cash and cash equivalents	(107,759)	450
Cash, beginning of year	481,531	481,081
Cash, end of year	$ 373,772	$ 481,531

See accompanying notes to financial statements.

1. Organization

ALIVE!, Inc. (ALexandrians InVolved Ecumenically, referred to as the Organization) is a nonprofit, tax-exempt organization that was incorporated in 1969 under the laws of the Commonwealth of Virginia to help people faced with emergency situations or long-term needs become capable of assuming self-reliant roles in the community. The Organization serves thousands of Alexandrians annually with shelter; low-cost early childhood education and childcare; financial help for rent, utilities, medical care and other critical needs; emergency food; and deliveries of donated furniture and houseware.

2. Summary of significant accounting policies

Basis of presentation

The financial statements are presented in accordance with *U.S. Generally Accepted Accounting Principles* for nonprofit organizations. Under those principles, the Organization is required to report information regarding its financial position and activities according to three classes of net assets:

Unrestricted Net Assets represent resources that are not subject to donor imposed stipulations and are available for operations at management's discretion.

Temporarily Restricted Net Assets represent resources restricted by donors as to purpose or by the passage of time.

Permanently Restricted Net Assets represent resources whose use by the Organization is limited by donor imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by action of the Organization. Income from the assets held is available for either general operations or specific purposes, in accordance with donor stipulations.

The Organization had no permanently restricted net assets at June 30, 2013 and 2012.

Basis of accounting

The financial statements are prepared on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses when obligations are incurred.

Use of estimates

The preparation of financial statements in conformity with *U.S. Generally Accepted Accounting Principles* requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses and their functional allocation during the reporting period. Actual results could differ from those estimates.

Accounts receivable

Accounts receivable consist primarily of program service fees related to the Child Development Center. All fees are due in less than one year and are stated at their net realizable value. Reserves are established for receivables that are delinquent and considered uncollectible, based on periodic reviews by management. At June 30, 2013 and 2012, management estimates that all receivables are fully collectible. Therefore, no allowance for doubtful accounts had been recognized at June 30, 2013 and 2012.

Contributions receivable

Contributions receivable are unconditional promises to give that are recognized as contributions when the promise is received. All contributions receivable are expected to be collected in less than one year and are reported at net realizable value. The allowance for uncollectible contributions receivable is determined based on management's evaluation of the collectibility of individual promises. At June 30, 2013 and 2012, management estimates that all receivables are fully collectible. Therefore, no allowance for doubtful accounts had been recognized at June 30, 2013 and 2012.

Inventory

Inventory consists of donated and purchased food which is stated at the lower of cost or market. Cost is determined through the first-in, first-out method and may include estimated values of donated items.

Investments

Investments are reported at fair value and realized and unrealized gains and losses are reported in the statements of activities as increases or decreases in unrestricted net assets, unless the income or loss is restricted temporarily or permanently by donor restrictions or law. The Organization invests in a variety of investments that are exposed to various risks, such as fluctuations in market value and credit risk. It is reasonably possible that changes in risks in the near term could materially affect investment balances and amounts reported in the accompanying financial statements.

Donated securities and other donated items held as investments are recorded at their fair value on the date of the donation.

Property and equipment

Property and equipment acquisitions are recorded in the financial statements at cost, net of accumulated depreciation. Donated property and equipment is recorded in the financial statements at fair value at the date of donation, net of accumulated depreciation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets as follows:

Building	40 years
Furniture and equipment	7 - 15 years
Vehicles	5 years

The Organization's policy is to capitalize major additions and improvements over $500 and with estimated useful lives greater than one year. Donated property and equipment with estimated values of greater than $500 and estimated useful lives greater than one year are capitalized at their estimated fair values.

Fair value measurements

The Organization follows *Accounting Standards Codification (ASC) 820, Fair Value Measurements and Disclosures*, for financial assets and liabilities. This standard establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The objective of a fair value measurement is to determine the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Accordingly, the fair value hierarchy gives the highest priority to quoted prices (unadjusted) in active markets for identical assets and liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). Inputs used to measure fair value are categorized as follows:

- Level 1 - quoted prices in active markets for identical securities or liabilities.
- Level 2 - inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.
- Level 3 - unobservable inputs which are typically based on an entity's own assumptions, as there is little, if any, related market activity.

In determining the appropriate levels, the Organization performs a detailed analysis of the assets and liabilities that are subject to the standard. At each reporting period, all assets and liabilities for which the fair value measurement is based on significant unobservable inputs are classified as Level 3. There were no level 3 inputs for any assets held by the Organization at June 30, 2013 and 2012.

Income taxes

The Organization is exempt from federal and local income taxes under Section 501(c)(3) of the Internal Revenue Code on any net income derived from activities related to its exempt purpose. This code section enables the Organization to accept donations that qualify as charitable contributions to the donor. The Organization is subject to tax on net income from unrelated business activities. For the years ended June 30, 2013 and 2012, the Organization did not recognize income tax expense in the accompanying financial statements as there was no unrelated business taxable income.

The Organization is not aware of any activities that would jeopardize its tax-exempt status that would require recognition in the accompanying financial statements, pursuant to *Accounting Standards Codification (ASC) for Income Taxes*. Generally, tax returns are subject to examination by taxing authorities for up to three years from the date a completed return is filed. If there are material omissions of income, tax returns may be subject to examination for up to six years. It is the Organization's policy to recognize interest and/or penalties related to uncertain tax positions, if any, in income tax expense. As of June 30, 2013 and 2012, the Organization had no accruals for interest and/or penalties.

Revenue recognition

Grants and contributions

Unconditional promises to give are recorded as contributions and grants at their net realizable value in the year in which the promise is made. All contributions are available for unrestricted purposes unless specifically restricted by the donor. Conditional promises to give are not recognized until they become unconditional; that is, when the conditions on which they depend are substantially met.

The Organization reports contributions and grants as restricted support (temporarily restricted or permanently restricted, depending on the nature of the restriction) if they are received with donor stipulations that limit the use of the assets. When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized.

Government reimbursements

The Organization receives government reimbursements for subsidies to support low income families enrolled in its Child Development Center, to provide food for those families and to subsidize rent payments related to the ALIVE! House. Government reimbursements are recorded as revenue as goods and services are provided.

Program service fees

Parent fees are classified as program service fees and recognized as earned revenue in the period when the services are provided. Fees received relating to future periods are recorded as deferred revenue in the accompanying financial statements.

Special events

Special events revenue consists of various fundraisers held throughout the year. Revenue from such events is recognized when the event takes place. Revenue received relating to future periods is recorded as deferred revenue in the accompanying financial statements.

In-kind contributions

Donated materials, services and use of facilities are recorded at fair value when an unconditional commitment is received and are recognized as in-kind contributions as revenue and expense in the accompanying statements of financial position. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. The value of such services is recognized based on the estimated fair value of services provided. The Organization received in-kind contributions of materials and facilities valued at $583,267 and $540,137 for the years ended June 30, 2013 and 2012, respectively. Such amounts are classified as in-kind contribution revenue and allocated to the various programs and supporting services based on the program or support services directly benefited. Additionally, the Organization received in-kind contributions comprised of a vehicle and certain equipment valued at $9,379 for the year ended June 30, 2013. Such in-kind contributions have been capitalized as property and equipment in the accompanying financial statements.

Many individuals volunteer their time and perform a variety of tasks that assist the Organization. The value of contributed services that met the criteria for financial statement recognition was $12,000 for the year ended June 30, 2012. There was no such contribution of services for the year ended June 30, 2013.

Functional allocation of expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among programs and supporting services benefited.

Reclassification

Certain amounts in the 2012 financial statements have been reclassified to conform with the 2013 presentation. None of these reclassifications affected the 2012 change in net assets.

3. Concentrations of credit risk

The Organization maintains bank deposits that, at times, may exceed the Federal Deposit Insurance Corporation (FDIC) limits. At June 30, 2013 and 2012, the Organization had bank deposits in excess of FDIC limits of $129,284 and $122,315, respectively.

4. Investments and fair value measurements

Investments are comprised of the following at June 30:

	2013 Cost	2013 Fair Value	2012 Cost	2012 Fair Value
Equity and fixed income mutual funds	$ 189,252	$ 194,537	$ 19,109	$ 18,938
Certificates of deposit	84,722	85,265	-	-
Money market funds	365,711	368,157	450,536	450,536
Common Stock	-	-	14,410	15,899
Total investments	$ 639,685	$ 647,959	$ 484,055	$ 485,373

Investment income is comprised of the following for the years ended June 30:

	2013	2012
Interest and dividends	$ 3,158	$ 3,427
Realized and unrealized gain on investments	18,470	2,101
Investment fees	(155)	(210)
Total investment income	$ 21,473	$ 5,318

The table below presents the Organization's fair value hierarchy for those assets measured at fair value on a recurring basis at June 30, 2013:

	Level 1	Level 2	Level 3	Total
Equity and fixed income mutual funds	$ 194,537	$ -	$ -	$ 194,537
Certificates of deposit	-	85,265	-	85,265
Money market funds	368,157	-	-	368,157
Total investments	$ 562,694	$ 85,265	$ -	$ 647,959

The table below presents the Organization's fair value hierarchy for those assets measured at fair value on a recurring basis at June 30, 2012:

	Level 1	Level 2	Level 3	Total
Equity and fixed income mutual funds	$ 18,938	$ -	$ -	$ 18,938
Money market funds	450,536	-	-	450,536
Common stock	15,899	-	-	15,899
Total investments	$ 485,373	$ -	$ -	$ 485,373

5. Property and equipment, net

The following is a summary of property and equipment held at June 30:

	2013	2012
Building	$ 656,912	$ 650,334
Furniture and equipment	111,235	105,452
Vehicles	64,580	66,080
Land	28,039	28,039
Property and equipment	860,766	849,905
Accumulated depreciation	(432,122)	(412,128)
Total property and equipment, net	$ 428,644	$ 437,777

Depreciation expense for the years ended June 30, 2013 and 2012 was $21,494 and $22,063, respectively.

6. Liability related to residents of ALIVE!

A separate bank account is maintained for the benefit of the Organization's residents. An initial deposit of $2,500 has been provided by the Organization to establish and maintain the account. All other funds in the account belong to residents.

7. Retirement plan

The Organization provides a retirement plan for its employees through a Section 403(b) defined contribution plan. The plan covers all eligible employees upon completion of one year of service. The Organization contributes an amount equal to 2% of salaries for those employees with one to five years of service and 5% thereafter for each eligible employee. Retirement plan contributions for the years ended June 30, 2013 and 2012 were $13,894 and $10,117, respectively.

8. Temporarily restricted net assets

At June 30, 2013 and 2012, temporarily restricted net assets were available for the following purposes:

	2013	2012
Family Emergency	$ 27,491	$ 3,775
Program development	2,000	2,000
Total temporarily restricted net assets	$ 29,491	$ 5,775

9. Net assets released from restrictions

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purpose. Purpose restrictions accomplished during the years ended June 30, 2013 and 2012 were as follows:

	2013	2012
Family Emergency	$ 10,125	$ 38,775
Program development	-	5,000
Total net assets released from restrictions	$ 10,125	$ 43,775

10. Subsequent events

In preparing the financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through April 2, 2014, which is the date the financial statements were available to be issued. There were no subsequent events that require recognition of, or disclosure in, these financial statements.

SUPPLEMENTAL INFORMATION

ALIVE!, INC.

SCHEDULE OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2013

	Family Emergency	Child Development Center	ALIVE! House	Total program services	Management and general	Fundraising	Total support services	Total expenses
Compensation	$ 28,485	$ 351,922	$ 61,407	$ 441,814	$ 59,526	$ 12,802	$ 72,328	$ 514,142
Depreciation	1,191	14,712	2,567	18,470	2,489	535	3,024	21,494
Employee benefits	1,775	21,925	3,826	27,526	3,708	798	4,506	32,032
Food and kitchen supplies	85,926	26,364	-	112,290	-	-	-	112,290
In-kind food and furniture	557,643	-	-	557,643	-	-	-	557,643
In-kind rent and services	6,406	12,812	-	19,218	5,272	1,134	6,406	25,624
Insurance	3,851	9,554	7,181	20,586	957	206	1,163	21,749
Maintenance	143	5,932	1,903	7,978	1,144	246	1,390	9,368
Medical assistance	12,989	-	-	12,989	-	-	-	12,989
Miscellaneous	405	8,581	809	9,795	2,336	1,388	3,724	13,519
Occupancy	10,386	12,732	-	23,118	1,930	415	2,345	25,463
Operating supplies	-	13,226	-	13,226	-	-	-	13,226
Office expense	352	4,495	456	5,303	993	401	1,394	6,697
Payroll taxes	2,216	27,382	4,778	34,376	4,632	996	5,628	40,004
Postage and shipping	-	19	27	46	1,095	507	1,602	1,648
Professional fees	-	2,011	-	2,011	10,257	19,887	30,144	32,155
Printing	-	-	-	-	2,497	507	3,004	3,004
Public relations	300	-	1,336	1,636	10,505	2,259	12,764	14,400
Security	103	1,273	222	1,598	215	46	261	1,859
Specific assistance	233,120	-	290	233,410	-	-	-	233,410
Staff development	-	2,567	-	2,567	215	46	261	2,828
Telephone	1,325	2,173	264	3,762	3,225	694	3,919	7,681
Transportation	-	104	-	104	34	7	41	145
Utilities	41	63	11,408	11,512	75	16	91	11,603
Conferences and meetings	-	-	-	-	-	298	298	298
Web hosting fee	-	-	-	-	-	5,132	5,132	5,132
Total expenses	$ 946,657	$ 517,847	$ 96,474	$ 1,560,978	$ 111,105	$ 48,320	$ 159,425	$ 1,720,403

ALIVE!, INC.

SCHEDULE OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDED JUNE 30, 2012

	Family Emergency	Child Development Center	ALIVE! House	Total program services	Management and general	Fundraising	Total support services	Total expenses
Compensation	$ 27,174	$ 388,457	$ 54,462	$ 470,093	$ 47,715	$ 10,524	$ 58,239	$ 528,332
Depreciation	-	5,798	16,265	22,063	-	-	-	22,063
Employee benefits	-	23,542	3,812	27,354	2,840	627	3,467	30,821
Food and kitchen supplies	88,918	56,861	447	146,226	-	-	-	146,226
In-kind food and furniture	502,317	-	-	502,317	980	216	1,196	503,513
In-kind rent and services	6,156	12,312	-	18,468	17,044	1,112	18,156	36,624
Insurance	2,730	6,279	6,680	15,689	(534)	(118)	(652)	15,037
Maintenance	373	11,433	2,778	14,584	1,302	287	1,589	16,173
Medical assistance	17,523	-	(69)	17,454	-	-	-	17,454
Miscellaneous	225	9,256	799	10,280	2,713	599	3,312	13,592
Occupancy	2,592	12,312	-	14,904	7,963	1,757	9,720	24,624
Operating supplies	-	25,660	220	25,880	-	-	-	25,880
Office expense	345	7,301	653	8,299	1,808	399	2,207	10,506
Payroll taxes	-	29,044	4,608	33,652	6,285	1,386	7,671	41,323
Postage and shipping	224	63	99	386	853	194	1,047	1,433
Professional fees	-	1,445	2,737	4,182	1,573	39,129	40,702	44,884
Printing	-	-	-	-	897	3,751	4,648	4,648
Public relations	-	5	-	5	10,424	2,299	12,723	12,728
Security	-	934	2,686	3,620	-	-	-	3,620
Specific assistance	247,834	-	1,449	249,283	-	-	-	249,283
Staff development	-	2,280	-	2,280	-	-	-	2,280
Telephone	1,505	1,911	2,013	5,429	1,851	408	2,259	7,688
Transportation	-	54	209	263	93	20	113	376
Utilities	-	-	9,015	9,015	-	-	-	9,015
Conferences and meetings	-	-	-	-	-	307	307	307
Web hosting fee	-	-	-	-	-	3,631	3,631	3,631
Total expenses	$ 897,916	$ 594,947	$ 108,863	$ 1,601,726	$ 103,807	$ 66,528	$ 170,335	$ 1,772,061